

# **Instructions to Authors**

## **Submission of Manuscript**

JBJS Orthopaedic Highlights uses a web-based service, provided by Editorial Manager, requiring authors to submit and track manuscripts electronically. Authors must register via the Internet address http://www.editorialmanager.com/newsltr. You will be e-mailed a confidential username and password that will enable you to access the system and submit your manuscript. (If you have an existing JBJS login ID, it will not work on this site.)

As a *JBJS Orthopaedic Highlights* contributor, you have been asked by the subspecialty editor to prepare one of the following article types:

- 1. An Article Summary
- 2. A Mini-review/Technical Note
- 3. Meeting Notes

Submission requirements for these items are summarized below:

## **Article Summary Submission Requirements:**

- **Title Page:** Give the submission a unique title—separate from the title of the original article. It should be relatively short and pithy. Have fun with it. Provide the complete citation for the original article [including title, complete author list, journal name, volume, issue, pages, year of publication].
- Summary Section: Provide a brief summary of the study and its findings.
- **Discussion Section:** Comment on the relevance of the study and the strengths and weaknesses of the methodology. Use your expertise to put the article in context for the readers. If references are cited, provide a reference list, in the order of citation, using the PubMed/Index Medicus format.
- Length: The summary and discussion should be between 300 and 400 words.
- Optional Items: You may include images, tables, or videos. Previously published, copyrighted material cannot be published without permission from the owner of the copyright. Copyrighted material should be used only if it provides important information to the reader, as the need to obtain permission could result in a delay in the publication of your article. Copyrighted material should be identified on a <u>Permissions Form</u>. Please provide a full citation for the previous publication, as you would in a reference list, and include the form with your submission.

Each figure and/or table must be submitted individually in its original file format. Please link to <u>Illustrations</u> for figure specifications. Please append a Figure Legend page to the Discussion Section.

### Mini-review/Technical Note Submission Requirements:

- **Information Page:** Provide a title for the submission and complete citation information of any articles(s) that you are summarizing.
- **Review:** Review should be between 500 and 750 words. If references are cited, provide a reference list, in the order of citation, using the PubMed/Index Medicus format.
- Optional Items: You may include images, tables, or videos. Previously published, copyrighted material cannot be published without permission from the owner of the copyright. Copyrighted material should be used only if it provides important information to the reader, as the need to obtain permission could result in a delay in the publication of your article. Copyrighted material should be identified on a <u>Permissions Form</u>. Please provide a full citation for the previous publication, as you would in a reference list, and include the form with your submission.

Each figure and/or table must be submitted individually in its original file format. Please link to <u>Illustrations</u> for figure specifications. Please append a Figure Legend page to the Review.

### **Meeting Notes Submission Requirements:**

- **Information Page:** Provide complete details of the Society Meeting or conference you are reviewing, including conference or society meeting name, meeting dates and location. If possible, provide a link to the meeting website or a PDF of the brochure.
- **Review:** Meeting notes should be between 1000 and 1300 words.
- **Optional Items:** You may include images, tables, or videos. Previously published, copyrighted material cannot be published without permission from the owner of the copyright. Copyrighted material should be used only if it provides important information to the reader, as the need to obtain permission could result in a delay in the publication of your article. Copyrighted material should be identified on a <u>Permissions Form</u>. Please provide a full citation for the previous publication, as you would in a reference list, and include the form with your submission.

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